



CUASF EDIA Research Grant Terms of Reference

TERMS OF REFERENCE 2024

Research Promoting Equity, Diversity, Inclusion and Accessibility

Background

The CUA is devoted to supporting research projects that will enhance our knowledge of topics related to equity, diversity, inclusion, and accessibility (EDIA) across the field of urology. Enhancing our knowledge of ways to improve equitable urological care for diverse populations in Canada will improve urological care for all Canadians. Studying ways in which disparities exist within our workforce will unroof important issues threatening the wellness of Canadian urologists. Furthermore, expanding our understanding of topics of EDIA in urology will improve our ability to become culturally competent urologists. With a mandate to represent all members, the CUA is dedicated to ensuring a culture of respect in fairness.

APPLICATION SUBMISSIONS

The **application deadline** for the CUASF EDIA Research Grant is **January 31, 2024**.

Notification Date: Annual Meeting of the CUA

The completed application form plus supporting documents must be submitted electronically to marisa.defrancesco@cua.org . **Please make sure you receive a confirmation email that the application has been received.**

Objectives and Scope

The objective of the CUASF EDIA Research Grant is to support peer-reviewed research that promotes excellence and expands knowledge of urological research related to EDIA.

Grants will be awarded to the successful applicant(s). It is anticipated that 2 grant(s) will be awarded in the amount of \$5000 for 1 year. Amount per grant to be funded is dependent on the requests and the quality of the application.

Eligibility

CUASF will receive and process the submitted proposals. Grants will be awarded based on:

- The grant is designed to support a CUA member (Faculty, fellow or resident) practicing urology, or training, in Canada.
- The applicant must agree to provide a progress report and publication plan to the CUASF for dissemination of study results.

Eligible Research Projects

Research proposals must clearly outline how the project relates to improving equity, diversity, inclusion, or accessibility within the field of urology. Projects may improve EDIA with respect to patient care, medical education, residency training, or the urological work force in Canada. Novel research studies/projects proposing the most significant impact will be prioritized.

The study should aim for completion within 12-24 months of receipt of funding.

Non-eligible Research Proposals

- Previously funded projects
- Industry sponsored projects
- Projects not related to urology.

Review Criteria

The CUASF EDI Grant proposals will be reviewed and approved by appointed CUASF grant review members, including a representative from the CUA EDI Advisory Committee. Proposals will be evaluated based on the following criteria:

1. Scientific merit
 - Rationale
 - Originality
2. Methodology
3. Impact
 - Contribution to improving equity, diversity, inclusivity, and/or accessibility within the field of urology related to patient care, medical education, residency training, and/or the urological work force in Canada.
4. Feasibility
5. Budget

Rating Scale

Applications will be ranked on a scale of 1 to 10 based on the following:

- Topic in line with grant priorities (1)
- Significance of research question or project objective (2)
- Background (1)
- Study design and methodology (1)
- Feasibility (2)
- Most pertinent strength of submission (1)
- Most pertinent weakness of submission (1)
- Research team/ infrastructure (1)
- Priority will be given to applicants (or research teams) who self-identify as a member of an equity-deserving group.

Guidelines for Applications Format

The following are suggestions for preparation of the project proposal.

- 2 pages (not including application form, references, figures and supporting documentation)
- Font: 12 Times; minimum 2 cm margin
- Avoid condensed/ narrow font sizes or type density.
- Smaller text in tables, charts, figures, and graphs is acceptable as long as it is legible when the page is viewed at 100%
- Minimum single line spacing (do not use narrow line spacing)

Suggested Outline:

1. Statement of Objectives
2. Lay Summary (approx. 250 words)
3. Brief review of literature and background information
4. Impact of project *detailed description of how this study will improve EDIA in urology.
5. Hypothesis
6. Design and Methodology
7. Analysis of Data
8. Budget

Required Supporting Documentation

1. REB approval or proof of submission, if required depending on project methodology
2. Letter of support from Department or Division Chair

3. Current curriculum vitae of the applicant and the supervisor
4. **Self-identification questionnaire**

Obligations for Award Recipients

1. Presentation of the results of the project at future CUA annual meetings and to submit their work for publications in peer-reviewed journals.
2. Acknowledgment of support from CUASF EDI Grant in all presentations and publications
3. Submission of a progress report and a final report by dates determined at the time of the award.

Financial Considerations

The amount of each Grant should include direct costs (labour and study costs) and indirect costs (publications, software license fees, etc.). Grant payment will be made in installments according to milestones of the project.

Inquiries

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