



# CUASF Early to Mid - Investigator Research Scholarship

## **TERMS OF REFERENCE 2024**

### **GENERAL INFORMATION**

The objective of the Canadian Urological Association Scholarship Fund (CUASF) Early to Mid - Investigator Scholarship is to provide financial support for Urologic Research to be conducted in Canada.

This academic-based research award is designated to support a faculty member at an approved medical school in Canada within six (6) years of the initial Academic appointment. All candidates must be CUA members, have an MD and have completed training in urology.

### **AWARD**

The successful recipient henceforth referred to as "Early to Mid - Investigator Scholar," will be remunerated up to **\$50,000** for one year. The Early to Mid - Investigator Scholar may apply for renewal of the award for a second year. The Scholar will have a period of 18 months after completion of the first year of funding to apply for renewal. Renewal of the award is not automatic and depends on scientific merit and the availability of research funds. Please note that priority is generally given to first-time applicants.

### **CONDITIONS OF AWARD**

The Early to Mid- Investigator Scholar must have a (within 6 years) Canadian University Faculty appointment, at the level of Assistant Professor or Lecturer. Applicants will be considered after the time frame of the first 6 years of practice if they have taken time off for parental leave. Preference will be given to proposals for candidates NOT using the funding for salary support, but rather used only for operating expenses of the research proposal. The award should not take the place of financial commitment to the faculty member by the University or Hospital. The Early to Mid - Investigator Scholar must commit to spending at least 25% of his/her time in research. Preference will be given to applicants who have

protected research time from the department/division head. No candidate can apply for the CUASF Career Development Award for Research and the CUASF Early to Mid - Investigator Research Scholarship.

An applicant cannot win two awards in the same grant.

## **FINANCIAL CONSIDERATIONS**

The amount of each Grant should include direct costs (labor and study costs) and study drug costs (if applicable). Indirect costs are not eligible under this grant. Each payment will be made in a lump sum. Institutions are required to waive overhead fees.

Rating and selection of candidates for the Early to Mid - Investigator Scholarships is based on scientific merit as determined by members of the Scientific Council of the CUASF. There will be a maximum of 4 awards per year. The fund is managed by the Administrative Council of the CUASF.

## **OBLIGATIONS FOR AWARD RECIPIENTS**

### **Obligations for Award Recipients**

- All award recipients are expected to present the results of their research, at the CUA Annual Meeting and at other national and international meetings, and to submit their work for publication in peer-reviewed journals including the Canadian Urological Association Journal (CUAJ).
- Support from the CUASF should be acknowledged all presentations and publications.
- A progress report must be submitted to the Chair of Scientific Council at the mid-point of the reward (January of each year). If the Scientific Council deems that the Scholarship or award holder has not made sufficient progress, further installments may be withheld. This progress report is separate and not part of any reapplication process for a renewal of this award.

## **APPLICATION SUBMISSIONS**

All applications are to be submitted electronically via the CUASF website ([www.cuasf.org](http://www.cuasf.org)). The completed application must be received no later than midnight **March 1, 2024**. Candidates must arrange for a letter of support from his/her University Department/Division Chair. The letter should indicate the level of support including financial and/or infrastructure. Two additional letters of

recommendation are required, one of which should come from an individual not at the candidate's current institution or department. For renewal applicants only, a progress report is required in addition to the documentation listed. Incomplete applications or late documentation received after the closing date will not be considered.

## **GUIDELINES FOR APPLICATION SUBMISSION**

The following are suggestions for preparation of the research proposal for the CUA scholarship award. The headings suggested include:

- 1) Statement of Objective (s)
- 2) Recent relevant research by applicant
- 3) Brief review of literature and background information
- 4) Hypothesis (es)
- 5) Design and Methodology
- 6) Analysis of Data
- 7) Impact of the proposed research
- 8) Budget
- 9) References

In addition, the following must accompany the application:

## **APPLICATION CHECKLIST**

- Research Proposal not exceeding five (5) single spaced, typewritten pages in standard 12 font including budget and references (Please refer to "Guidelines for Application Submission" above for suggested headings.)
- Curriculum Vitae (Please submit a pdf version of your Common (CHIR) CV)
- Letter of support from the Department/Division Chair supporting this application and agreeing to conform to the Terms of Reference. The letter should indicate the level of support and commitment by the University and the institution for the candidate
- Two (2) additional letters of recommendation, one (1) of which should come from an individual not associated with the Institution where the proposed research will take place
- Evidence of appropriate Ethics Committee approval or application for approval must be included along with the consent forms where human subjects are involved in the study
- A list of all current grants and submitted grant applications in the past 3 years (maximum of 1-2 pages) with the title of the grant, granting agency and amount of the grant.

## **RENEWAL APPLICATIONS**

Renewal applications should include all the above documentation. No Progress Report is required for a renewal application. Progress Reports are to be submitted

at the mid-point of the original award (see above).

### **NOTIFICATION OF AWARD**

Scholarships are approved by the Executive Council of the CUASF after recommendation from the Chair of the Scientific Council. Notification of the awards will be made at the Annual Meeting of the CUA in June 2024.

Both successful and unsuccessful candidates will receive a summary and a constructive critique from the Scientific Council.

### **Address all inquiries to:**

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